

CITY AND BOROUGH OF SITKA

ASSEMBLY CHAMBERS 330 Harbor Drive Sitka, AK (907)747-1811

Meeting Agenda

City and Borough Assembly

Mayor Steven Eisenbeisz

Deputy Mayor Thor Christianson,

Vice Deputy Mayor Valorie Nelson,

Kevin Knox, Kevin Mosher, Crystal Duncan, Rebecca Himschoot

Municipal Administrator: John Leach Municipal Attorney: Brian Hanson Municipal Clerk: Sara Peterson

Tuesday, November 24, 2020

6:00 PM

Assembly Chambers

REGULAR MEETING

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. CORRESPONDENCE/AGENDA CHANGES

20-234 Reminders, Calendars, and General Correspondence

Attachments: Reminders and Calendars

SPD Quarterly Report

V. CEREMONIAL MATTERS

20-227 Proclamation - Small Business Saturday

Attachments: Small Business Saturday

VI. SPECIAL REPORTS: Government to Government, Municipal Boards/Commissions/Committees, Municipal Departments, School District, Students and Guests (five minute time limit)

20-230 Special Report: 1) Greater Sitka Chamber of Commerce / Visit Sitka, and,

2) CBS Electric Department

Attachments: Visit Sitka Financial Operational Report FY2021-Q1

2020 Electric Assembly Presentation (003)

VII. PERSONS TO BE HEARD

Public participation on any item off the agenda. All public testimony is not to exceed 3 minutes for any individual, unless the mayor imposes other time constraints at the beginning of the agenda item.

VIII. CONSENT AGENDA

All matters under Item VIII Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A 20-229 Approve the minutes of the November 10 assembly meeting

<u>Attachments:</u> Consent and Minutes

B 20-231 Approve a liquor license renewal application for Ernie's Bar Inc. dba

Ernie's Bar at 130 Lincoln Street

<u>Attachments:</u> Motion and Memo Ernie's

C 20-228 Approve the Acting Administrator list for 2021: Melissa Haley, Michael

Harmon, Scott Elder, and Sara Peterson

Attachments: Motion and Memo Acting

IX. BOARD, COMMISSION, COMMITTEE APPOINTMENTS

None.

X. UNFINISHED BUSINESS:

D ORD 20-52 Amending Title 2 "Administration" of the Sitka General Code Chapter 2.04 "City and Borough Assembly" by amending Section 2.04.040

"Committees"

Attachments: Motion and Ord 2020-52

XI. NEW BUSINESS:

New Business First Reading

An emergency ordinance of the City and Borough of Sitka limiting capacity at all bars, restaurants and other large gathering places and providing guidance to mitigate the spread of COVID-19

Attachments: Motion Ord 2020-55

Ord 2020-55

F ORD 20-53 Making supplemental appropriations for Fiscal year 2021 (Brady Lift

Station Rehab Project)

Attachments: Motion Ord 2020-53

Memo and Ord 2020-53

G ORD 20-54 Making supplemental appropriations for Fiscal Year 2021 (Homeland

Security Grant for Secure Access Upgrade)

Attachments: Motion Ord 2020-54

Memo and Ord 2020-54

Additional New Business Items

H 20-232 Discussion / Direction / Decision on Tract A11 Whitcomb Heights

Subdivision RFP Response

Attachments: dDiscussion Direction Decision Whitcomb Heights

Assembly Memo_Tract A11 WHS RFP Response

Pioneer Response Tract A11 WHS RFP

Tract A11 Benchlands Development RFP

I <u>RES 20-31</u> Extending Resolution No. 2020-05 which continues the declaration by the

Municipal Administrator of a local disaster emergency in response to

COVID-19 and a request for State and Federal assistance

Attachments: Motion Res 2020-31

Res 2020-31

Signed Res 2020-05

J Update / Discussion on the CARES Act Working Group progress (public

comment to be taken)

Attachments: Update Discussion

XII. PERSONS TO BE HEARD:

Public participation on any item on or off the agenda. Not to exceed 3 minutes for any individual.

XIII. REPORTS

a. Mayor, b. Administrator, c. Attorney, d. Liaison Representatives, e. Clerk, f. Other

XIV. EXECUTIVE SESSION

Not anticipated.

XV. ADJOURNMENT

Note: Detailed information on these agenda items can be found on the City website at https://sitka.legistar.com/Calendar.aspx or by contacting the Municipal Clerk's Office at City Hall, 100 Lincoln Street or 747-1811. A hard copy of the Assembly packet is available at the Sitka Public Library. Regular Assembly meetings are livestreamed through the City's website, aired live on KCAW FM 104.7, and broadcast live on local television channel 11. To receive Assembly agenda notifications, sign up with GovDelivery on the City website.

Sara Peterson, MMC, Municipal Clerk Publish: November 20